

Minutes of the Finance Committee

Tuesday, October 12, 2010

Chair Haukohl called the meeting to order at 8:30 a.m.

Present: Supervisors Pat Haukohl (Chair), Bill Zaborowski, Jim Heinrich, Dave Falstad, and Pamela Meyer. **Absent:** Rob Hutton and Ted Rolfs.

Also Present: Chief of Staff Mark Mader, Personnel Committee Chair Duane Paulson, Budget Manager Keith Swartz, Chief of Staff Ellen Nowak, County Clerk Kathy Nickolaus, Senior Financial Analyst Bill Duckwitz, Senior Financial Analyst Clara Daniels, Senior Financial Analyst Vince Masterson, County Board Chair Jim Dwyer, Corporation Counsel Tom Farley, Principle Assistant Corporation Counsel Linda Saafir, Financial Analyst Kim Ho, Interim UW-Extension Co-Director Jerry Braatz, Interim UW-Extension Co-Director Melinda Stuart, Community Development Coordinator Glen Lewinski, Federated Library Director Tom Hennen, Federated Library Board Member Fritz Ruf, and Legislative Associate Mary Pedersen.

Discuss and Consider 2011 Operating Budgets for the Following Departments

County Executive

Paulson and Nowak reviewed the proposed 2011 operating budget for the County Executive's Office. Nowak said the county tax levy stayed flat for their office which is budgeted at \$548,569. Both expenditures and revenues are budgeted at \$559,069, the same as last year. The total number of FTE positions remains unchanged at 4.54. Nowak went on to review their strategic objectives, program highlights, and activity data.

Meyer felt the key outcome indicator under objective #4 which reads "New construction growth in the County's equalized value" as an environment that promotes countywide economic development should be reworded. She did not believe this is a key outcome indicator and quite often it costs the taxpayers money. Swartz said it depends on the business and each should be reviewed on a case-by-case basis. New growth generally does relieve the burden on taxpayers. However, Swartz said they will review the wording for next year.

Heinrich said the County is not meeting objective #3 which relates to tax increases for homeowners as measured relative to CPI, and felt the figures listed were ambiguous. Swartz explained how these figures are reached and believes Waukesha County comes out very favorable compared to other counties. Swartz said they will reword the objective for clarification purposes. Haukohl and Meyer agreed this was a good idea. Meyer felt many objectives, countywide, are re-used year after year and probably should be tweaked.

MOTION: Heinrich moved, second by Zaborowski to tentatively approve the 2011 operating budget for the County Executive's Office. Motion carried 5-0.

County Clerk

Paulson and Nickolaus reviewed the proposed 2011 operating budget for the County Clerk's Office. The county tax levy is budgeted at \$310,460, an increase of \$10,258 or 3.4%. Both revenues and expenditures are budgeted at \$518,952, a decrease of \$46,760 or 8.3%. The positions summary

showed a decrease of 0.26 for a total of 4.90 FTE positions. Nickolaus went on to review their strategic objectives, program highlights, and activity data.

MOTION: Falstad moved, second by Heinrich to tentatively approve the 2011 operating budget for the County Clerk's Office. Motion carried 5-0.

County Board

Paulson, Mader, and Dwyer reviewed the proposed 2011 operating budget for the County Board Office. Dwyer advised of changes that will be made to the function/program chart. The county tax levy, revenues, and expenditures are each budgeted at \$1,215,862, a decrease of \$94,511 or 7.2 %. The positions summary showed a decrease of 1.00 for a total of 7.00 FTE positions. Mader went on to review their strategic objectives, program highlights, and activity data.

MOTION: Falstad moved, second by Heinrich to tentatively approve the 2011 operating budget for the County Board Office. Motion carried 5-0.

Corporation Counsel

Paulson, Farley, Ho, and Saafir reviewed the proposed 2011 operating budget for the Corporation Counsel's Office. Supporting information on the Child Support budget was distributed. The county tax levy is budgeted at \$1,342,008, an increase of \$22,828 or 1.7%. Revenues are budgeted at \$2,641,203, an increase of \$8,087 or 0.3% and expenditures are budgeted at \$3,983,211, an increase of \$30,915 or 0.8%. The positions summary showed a decrease of 0.39 for a total of 41.43 FTE positions. Saafir and Farley went on to review the financial summaries, strategic objectives, program highlights, and activity data.

MOTION: Falstad moved, second by Zaborowski to tentatively approve the 2011 operating budget for the Corporation Counsel's Office. Motion carried 5-0.

UW-Extension

Dwyer, Braatz, and Stuart reviewed the proposed 2011 operating budget for the UW-Extension Office. The county tax levy is budgeted at \$339,063, an increase of \$12,069 or 3.7%. Both revenues and expenditures are budgeted at \$766,735, an increase of \$76,603 or 11.1%. The positions summary showed a decrease of 1.30 for a total of 17.60 FTE non-county positions. Braatz went on to review the strategic objectives, program highlights, and activity data.

MOTION: Zaborowski moved, second by Meyer to tentatively approve the 2011 operating budget for UW-Extension Office. Motion carried 5-0.

Community Development Block Grant

Dwyer, Lewinski, Daniels, and Nowak reviewed the proposed 2011 operating budget for the Community Development Program. The county tax levy is budgeted at \$29,200, an increase of \$29,200 from 2010. Both revenues and expenditures are budgeted at \$4,098,600, an increase of \$179,100 or 4.6%. The positions summary showed an increase of 0.30 for a total of 2.84 FTE positions. Lewinski went on to review the strategic objectives, program highlights, and activity data.

Lewinski said this is the first time county tax levy has been added to this budget, specifically to review the structure and placement of the Home Investment Partnership Program, which he described as the beginning of a transition of that program.

MOTION: Heinrich moved, second by Falstad to tentatively approve the 2011 operating budget for Community Development Block Grant. Motion carried 5-0.

Federated Library

Dwyer and Hennen reviewed the proposed 2011 operating budget for the Federated Library System. The county tax levy (levied against municipalities without libraries) is budgeted at \$2,853,939, an increase of \$80,039 or 2.9%. Revenues are budgeted at \$1,548,787, an increase of \$103,492 or 7.2% and expenditures are budgeted at \$4,373,545, an increase of \$154,350 or 3.7%. The total number of FTE positions remains unchanged at 7.03. Hennen went on to review the financial summaries, strategic objectives, program highlights, and activity data. The CAFÉ Shared Automation will no longer be administered by the City of Waukesha Library, but instead will be managed by the federated library system.

MOTION: Meyer moved, second by Zaborowski to tentatively approve the 2011 operating budget for the Federated Library System. Motion carried 5-0.

Future Agenda Items

- Presentation on the Waukesha County Economic Development Corporation (Zaborowski)

MOTION: Heinrich moved, second by Falstad to adjourn at 12:08 p.m. Motion carried 5-0.

Respectfully submitted,

Pamela Meyer
Secretary